

VOLUNTEER ROLE DESCRIPTION

Role Title: Food Bank Volunteer
Division: Ontario
Ministry Unit/Dept: Journey to Life Centre
Location: 545 Cumberland St. N., Thunder Bay, ON P7A 4S2

The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.

Mission Statement

The Salvation Army exists to **share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.**

Core Values

The Salvation Army Canada and Bermuda Territory has four core values:

Hope: We give hope through the power of the gospel of Jesus Christ.
Service: We reach out to support others without discrimination.
Dignity: We respect and value each other, recognizing everyone's worth.
Stewardship: We responsibly manage the resources entrusted to us.

Role Purpose Summary:

To assist in the distribution of food hampers through the Food Bank as well as assisting in sorting and organizing donations.

Key Accountabilities:

- Able to support the Salvation Army mission, values, and code of conduct.
- Willingness to work cooperatively with the Food Bank Worker
- Punctuality, attention to details, and adherence to safety guidelines.
- Required: criminal record check
 - Fee paid by volunteer and can be refunded after three (3) months of active volunteering.

Job Description:

- Excellent Organizational and communication skills.
- Ability to work with minimal supervision, follow instructions and work at a fast and safe pace.
- Confidentiality is expected.
- Unload donated items from vehicles upon arrival.
- Ensures stock in the food distribution room are sorted, stored properly.
- Ensures protocols and procedures are adhered to inside and outside during distribution.
- Ensures the sorting area is safe; maintain clear walkways and ensure that all storage space is clean and tidy.

Working Conditions:

- Flexible schedule, minimum shift duration of three (3) hours.
- Available on Food Bank days, mornings and afternoons on Wednesdays and Thursdays.
- Must be able to stand for long periods of time, perform moderate amounts of lifting (20lbs), bending, and stretching.
- Reports to a Food Bank Worker at the Journey to Life Centre with oversight from the Programs Services Director
- Performance Evaluation two (2) months after start date

Sign-off by Volunteer

I have read, understood, and accept the Food Bank Volunteer role description outlined.

Volunteer Name (*please print*)

Volunteer Signature

Date

Please Note: This role is voluntary. Signing of this document endorses the fact that I have read and agree to act in a manner that is consistent with: The Salvation Army Mission and Values, Role Description, Code of Conduct, Policy and Procedures and other objectives of The Salvation Army, including confidentiality regarding all client, staff, and program information.